

**BINGHAM COUNTY  
RESOLUTION 2024-19**

**RESOLUTION REGARDING THE DESTRUCTION  
OF RECORDS MAINTAINED BY THE CLERK'S OFFICE**

**WHEREAS** the Bingham County Clerk has requested permission to destroy certain Clerk's Office records; and

**WHEREAS** Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

**WHEREAS** the Bingham County Clerk has represented that the records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in sections of the Idaho Code; and

**WHEREAS** none of the records for which destruction is requested are required to be kept by the County permanently and indefinitely pursuant to Idaho Code §31-709.

**THEREFORE**, it is hereby resolved that the following Clerk's Office records are considered semi-permanent and have been retained for a minimum of five (5) years.

**Auditor's supporting documents 2013-2014; monthly payroll files 2016-2017;  
vendor receipts 2017; claims 2018-2019.**

**Furthermore**, such records may now be destroyed.

Dated June 3, 2024

BINGHAM COUNTY COMMISSION

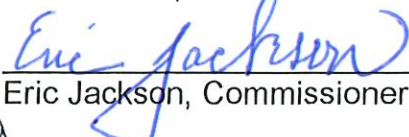
  
Whitney Manwaring, Chairman

ATTEST:



Pamela W. Eckhardt  
Bingham County Clerk

Mark R. Bair, Commissioner

  
Eric Jackson, Commissioner

